

**COUNCIL MINUTES
REGISTER**

Report.

Date : 17/06/22

Venue : Secretary's office

Time : 10:00 am.

Head of the departments meeting held at secretary office and the following members were present.

- 1) Dr. M. Peril Threse (Head, Tamil) *gls*
- 2) Dr. R. Biji (Head, Malayalam) *J cr*
- 3) Dr. R. Rooban Raja Sekhar (Head, English) *ck*
- 4) Dr. A. Ajitha (Head, Maths) *dp*
- 5) Dr. M. Amalatharan (Head, Physics) *Ju*
- 6) Dr. R. Murali (Head, Chemistry) *Ju*
- 7) Dr. V. Viju (Head, Phy Educ) *V.K.*
- 8) Mr. K.C. Abibsh Sam Paulstin (Head, C.S) *outdul*
- 9) Dr. M. Babima (Head, BBA) *for PAB*
- 10) Dr. M. Sini Margaret (Head, Zoology) *SB*
- 11) Dr. R. Jolly Rosalind Silva (Head, B.Com) *tho*
- 12) Dr. C. Anil Mary Thankam (Head, M.Com) *dy*
- 13) Mrs. S. Mary Pelcit (Head, M.Sw) *HJ*

The following matters were resolved and approved.

- 1) II Msc, MA classes reopen on 11/7/22.
- 2) All the classes reopen on 23/7/22.
- 3) Orientation for the first UG students will begins on 11/7/22.
- 4) On 8/7/22, all head of the departments are asked to submit the workload and timetable for the academic year 2022-23.
- 5) All are asked to do admission duty as per the schedule.
- 6) Fee structure for the first years remains the same.

The meeting came to an end at 10:40 am.

[Signature]
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavital - 629 153.



[Signature]
Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavital - 629 153, Tamil Nadu.






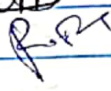
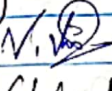

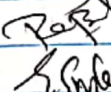
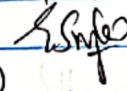


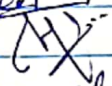
Report

Date : 21/7/22

Venue : Principal's room

Time : 10:00 am.

Head of the departments meeting held at Principal's room and the following members were present.

- 1) Dr. M. Peril Threse (Head, Tamil) 
- 2) Dr. R. Biji (Head, Malayalam) 
- 3) Dr. R. Rooban Raja Sekhar (Head, English) 
- 4) Dr. A. Ajitha (Head, Maths) 
- 5) Dr. M. Amalamban (Head, Physics) 
- 6) Dr. R. Murali (Head, Chemistry) 
- 7) Dr. V. Viju (Head, Phy Educ) 
- 8) Mr. K.C. Abilash Sam Paulstin (Head, CS) 
- 9) Dr. Rajesh Babu (Head, BBA) 
- 10) Dr. M. Sini Margaret (Head, Zoology) 
- 11) Dr. R. Jolly Rosalind Silva (Head, B.Com) 
- 12) Dr. C. Anil Mary Thankam (Head, M.Com) 
- 13) Mrs. S. Mary Perist (Head, M.SW). 

The following matters were resolved and approved

- 1) The academic calendar from the university was viewed and analyzed.
- 2) INPSC duties will be given
- 3) First UG classes will be begins on 11/8/22.
- 4) All HOD's are asked to submit the bridge course timetable on 25/07/22.
- 5) Online classes conducted by ICT academy should be attended.

The meeting came to an end at 10:40 am.



dylls

A. V. V. V.

Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai 629 153.

Report

Date : 2/8/22
 Venue : Principal's room
 Time : 9:00 am.

Head of the departments meeting held at principal's room and the following members were present.

- 1) Dr. M. Peail Threse (Head, Tamil) *Threse*
- 2) Dr. R. Biji (Head, Malayalam) *Biji*
- 3) Dr. R. Rooban Raja Sekhar (Head, English) *R. Raja*
- 4) Dr. A. AISHA (Head, Mathematics) *Aisha*
- 5) Dr. M. Amalatharan (Head, Physics) *Amal*
- 6) Dr. R. Murali (Head, Chemistry) *Murali*
- 7) Dr. V. Viju (Head, Phy Education) *V. Viju*
- 8) Mr. K. C. Abilash Sam Paulstin (Head, CS) *Abilash*
- 9) Dr. Rajesh Babu (Head, BBA) *Rajesh*
- 10) Dr. M. Sini Margret (Head, Zoology) *Sini*
- 11) Dr. R. Jolly Rosalind Silva (Head, B.Com) *Jolly*
- 12) Dr. C. Ann Mary Thankam (Head, Man) *Ann*
- 13) Mrs. S. Mary Peter (Head, MSW) *Mary*

The following matters were resolved and approved

- 1) Minority scholarship applied students are motivate to renewal the process in time.
- 2) Colour dress for every wednesday is withdrawn by the advisory of parent.
- 3) Girls discipline duty will be follow strictly during break time.
- 4) 75th independence day celebrations will be celebrated on August 13, 14 and 15th inside the campus.
- 5) Attendance ~~is~~ taken for first years is strictly follow.

The meeting came to an end at 9:45 am.

A. [Signature]



[Signature]

Head

Department of Mathematics
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilal - 629 153, Tamil Nadu.

PRINCIPAL
 Nanjil Catholic College of Arts & Science
 K 629 153.

Report

Date : 12/8/2022

Venue : Principal's room

Time : 10:00 am

Head of the departments meeting held at principals room and the following members were present.

- 1) Dr. M. Peril Threse (Head, Tamil) *Peril*
- 2) Dr. R. Biju (Head, Malayalam) *Biju*
- 3) Dr. R. Rooban Raja Sekhar (Head, English) *Rooban*
- 4) Dr. A. ASITHA (Head, Maths) *Asitha*
- 5) Dr. M. Amalanathan (Head, Physics) *Amalanathan*
- 6) Dr. R. Murali (Head, Chemistry) *Murali*
- 7) Dr. V. Viju (Head, Physical Education) *V. Viju*
- 8) Mr. K. C. Abilash Sam Paulstin (Head, CS) *Abilash*
- 9) Dr. Rajesh Babu (Head, BBA) *Rajesh*
- 10) Dr. M. Sini Margaret (Head, Zoology) *Sini*
- 11) Dr. R. Jolly Rosalind siva. (Head, BCom) *Jolly*
- 12) Dr. C. Anil Mary Thankam (Head, Mem) *Anil*
- 13) Mrs. C. Mary Felicit (Head, MSW) *Mary*

The following matters were discussed & approved.

- 1) First internal test timetable is prepared.
- 2) 75th independence day celebrations organized with departments.
- 3) 15/8/2022 is a working day for all teaching/non-teaching staff.
- 4) Asked to motivate third years to reduce leave.
- 5) Power point presentation of departments will be on 17/8/2022.

Meeting came to an end at 10:40 am.

Peril

Head

Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavil - 629 153, Tamil Nadu.

Peril
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavil - 629 153.



Date : 23/8/22
 Venue : Principals room
 Time : 10:00 am.

Head of the departments meeting held at principals room and the following were present.

- 1) Dr. M. Peril Threse (Head, Tamil) *Peril*
- 2) Dr. R. Biji (Head, Malayalam) *Biji*
- 3) Dr. R. Rooban Raja Sekhar (Head, English) *Rooban*
- 4) Dr. A. AJITHA (Head, Maths) *Ajitha*
- 5) Dr. M. Amalanathan (Head Phy) *Amalanathan*
- 6) Dr. R. Murali (Head, Chem) *Murali*
- 7) Dr. V. Viju (Head, Phy Education) *V. Viju*
- 8) Mr. K. C. Abilash Sam Paulstin (Head CS) *Abilash*
- 9) Dr. Rajesh Babu (Head, BRA) *Rajesh*
- 10) Dr. M. Sini Margaret (Head, Zoology) *Sini*
- 11) Dr. R. Jolly Rosalind Silva (Head B Com A₁ & M Com) *Jolly*
- 12) Dr. Shoba Rani (Head B Com A₂) *Shoba*
- 13) Ms. C. Mary Pelcut (Head, MSW) *Mary*

The following matters were discussed & approved.

- 1) Remedial for slow learners and measures for advanced learners were identified and followed in each department.
- 2) Incharges & subject teachers, Head of the departments should take care of dress code for the students.
- 3) Fee payment of students should allow first class duty.
- 4) Result analysis per each dept is conduct to narrow areas.

The meeting came to an end at 11:00 am

A. Peril Threse

PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kalyakkavital - 629 153.



R. Biji

Head
 Department of Mathematics
 Nanjil Catholic College of Arts & Science
 Kalyakkavital - 629 153, Tamil Nadu.

Date : 6/9/22
 Venue : Principals room
 Time : 11:00 am

Head of the departments meeting held at principals room and the following members were present.

- 1) Dr. M. Peril Threse (Head, Tamil)
- 2) Dr. R. Biji (Head, Malayalam)
- 3) Dr. R. Rooban Raja Sekhar (Head, English)
- 4) Dr. A. AJITHA (Head, Maths)
- 5) Dr. M. Amalanathan (Head, Physics)
- 6) Dr. R. Murali (Head, Chemistry)
- 7) Dr. V. Vign. (Head, Phy Educ)
- 8) Mrs. K.C. Abilash Sampaulstin (Head, CS)
- 9) Dr. Rajesh Babu (Head, BBA)
- 10) Dr. M. Sini Margaret (Head, Zoology)
- 11) Dr. R. Jolly Rosalind Silva (Head, Bcom & Mem)
- 12) Dr. Shoba Rani (Head, Bcom A2)
- 13) Mrs. C. Mary Pelcit (Head, MSH)

The following matters were discussed and approved.

- 1) All staff should take care of students discipline during Onam celebrations which is held on 7/9/22.
- 2) For the convenience of voters ID registration of students prepared by college. So all the students who were willing to apply voters ID all are asked to come with necessary documents.
- 3) NAAC work, Good Samaritan payment pending and exam pro extension for admissions all were discussed.

The meeting came to an end at 11:45 pm.

PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kalyakkavilal - 629 153.



Heads
 Department of Mathematics
 Nanjil Catholic College of Arts & Science
 Kalyakkavilal - 629 153, Tamil Nadu

Date : 19/9/22

Venue: Principals room

Time : 10:00 am

Head of the departments meeting held at principals room and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Dr. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. ANITHA
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Dr. V. Vignu
- 8) Mr. K.C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Maseret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. Shoba Rani
- 13) Mrs. C. Mary pelcut

The following matters were discussed and approved.

- 1) There will be an orientation programme for all staff on 29/9/22 from 8:30 am to 4:00 pm. Programme coordinators listed and the actions tallying place were discussed.
- 2) Mphil for various disciplines get ready to admit.
- 3) Question papers will be submitted for internals on time.
- 4) Syllabus changing for BBA, BCom and Computer science departments were discussed.

The meeting came to an end at 10:45 am.

[Signature]

PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavil - 629 153.



[Signature]

Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavil - 629 153, Tamil Nadu.

Date : 28/10/22 13/10/22

Venue : Principals room

Time : 12:15 pm

Head of the departments meeting held at principals room and the following members were present.

- 1) Dr. M. Penil Threse
- 2) Dr. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Anitha
- 5) Dr. M. Anandharathan
- 6) Dr. R. Murali
- 7) Dr. V. Vignesh
- 8) Mr. K.C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. Shoba Rani
- 13) Mrs. C. Mary Delait

The following matters were discussed and approved.

- 1) University Theory examinations will be held on 24/11/22 and practical examinations on 9/12/22.
- 2) Internal mark entry for practical will be from 9/11/22 to 23/11/22 and for theory will be from 11/11/22 to 2/12/22.
- 3) Admission date for MBA is might be on 30/10/22.

The meeting came to an end at 12:40 pm.


PRINCIPAL

Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153




Head

Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

Date : 28/10/22

Venue : Principal's office

Time : 10:00 am

Head of the departments meeting held at Principal's office and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Dr. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Musali
- 7) Dr. V. Vignu
- 8) Mr. K.C. Abibash Sam Paulatin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Maryset
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. Shoba Rani
- 13) Mrs. C. Mary Palcut

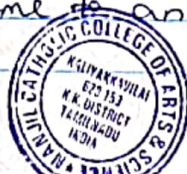
The following matters were discussed and approved.

1. MSU theory examinations will begin on December first except the following dates December 24th, 25th and 26th due to Christmas celebrations.
- 2) College Respers on Jan 2nd 2023.
- 3) University theory/practical examinations begin on 14/11/22 or on 16/11/22.
- 5) College model examinations will be on 11/11/22.
- 6) All HoD's are asked to share Yoga study material for the UG 2nd years from University website.
- 7) University Exam fee last date is 29/10/22.

The meeting came to an end at 10:35 am.

PRINCIPAL

Nanjil Catholic College of Arts & Science
Kaliyakkavilal - 629 153



Head

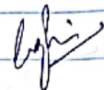



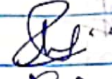
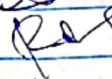
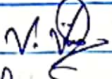
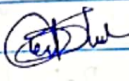
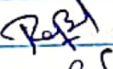
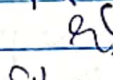



Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilal - 629 153, Tamil Nadu.

Date : 25/11/22

Venue : Principals office

Time : 12:45 pm.

Head of the department meetings held at principals room and the following members were present.

- 1) Dr. M. Pesi Threse 
- 2) Dr. R. Biji 
- 3) Dr. R. Rooban Raja Sekhas 
- 4) Dr. A. Ajitha 
- 5) Dr. M. Amalanathan 
- 6) Dr. R. Murali 
- 7) Dr. V. Viju 
- 8) Mr. K. C. Abilash Sam Paulstin 
- 9) Dr. Rajesh Babu 
- 10) Dr. M. Sini Margaret 
- 11) Dr. R. Jolly Rosalind Silra 
- 12) Dr. Shoba Rani 
- 13) Mrs. C. Mary Pelicit 

The following matters were discussed and approved.

1) Hereafter all students are going to get the digitalised e-certificate issued by Govt. & UGC.

2) Hall tickets signing by principal date is given below.

III UG : 29/11/22, 30/11/22

II PG : 1/12/22, 2/12/22

II UG : 7/12/22, 8/12/22

3) The last working day for students of this semester is, 30/11/22.

The meeting came to an end at 1:30 pm.


PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

Date : 11/12/22

Venue : Secretary's Office

Time : 9:00 am

Head of the department meetings held at Secretary's room and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Dr. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Artha
- 5) Dr. M. Amalamban
- 6) Dr. R. Murali
- 7) Dr. V. Vipin
- 8) Mr. K.C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. Shoba Rani
- 13) Mrs. C. Mary Pelcit

The following matters were discussed and approved.

- 1) All Ph.D faculties are asked to submit their Ph.D thesis hardcopy to general library by Monday of the next week.
- 2) HOD's are asked to motivate the students to remit the tuition fee as early as possible.
- 3) All HOD's are asked to maintain discipline during break time very strictly.
- 4) Students those who not link Adhar with voters ID are asked to bring Mobile phones, Adhar card and voters ID for the purpose of link on 31/12.

The meeting came to an end at 10:00 am.

PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

Date : 17/12/22

Venue : Secretary's office

Time : 12:15 pm

Head of the departments meeting held at principals/secretary's office and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Mrs. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Dr. V. Viju
- 8) Mr. K. C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. S. Shoba Rani
- 13) Mrs. C. Mary Pelicit

The following matters were discussed and approved.

- 1) Alumni, Parents and students for NAAC interaction committee should be communicate in English.
- 2) Students are motivated to avoid mobile phones.
- 3) We motivate the students to follow college dress code.

Meeting came to an end at 12:40 pm.

A. Mary
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



dplh
Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

Date : 30/12/22
 Venue : Principals office
 Time : 10:15 am

Lead of the departments meeting held at principals office and the following members were present.

- 1) Dr. M. Peril Threse *Offr*
- 2) Mrs. R. Biji *Digit.*
- 3) Dr. R. Rooban Raja Sekhar *oh*
- 4) Dr. A. Ajitha *Offr*
- 5) Dr. M. Amalanathan *Offr*
- 6) Dr. R. Murali *Prof*
- 7) Dr. V. Viju *V.V.*
- 8) Mr. K.C. Abilash Sam Paulstio *Offr*
- 9) Dr. Rajesh Babu *Prof*
- 10) Dr. M. Sini Margaret *Offr*
- 11) Dr. R. Jolly Rosalind Silva *Offr*
- 12) Dr. R. Shoba Rani *Offr*
- 13) Mrs. C. Mary Felicit *Offr*

The following matters were discussed and approved.

- 1) NAAC Peer team visit of 2nd cycle will be on Feb 3 and 4. So all are asked to get ready to face the visit.
- 2) Selective / Allied papers of UA & PA will be fixed and send to the college office.

The meeting came to an end at 11:00 am.

A. Jagan
 PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilal - 629 153



Offr
 Head
 Department of Mathematics
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilal - 629 153, Tamil Nadu

Date : 13/2/23
 Venue : Principals office
 Time : 2:00 pm

Head of the departments meeting held at Principals room and the following members were present.

- 1) Dr. M. Peril Threse *Peril*
- 2) Mr. R. Biju *Biju*
- 3) Dr. R. Rooban Raja Sekhar *ch*
- 4) Dr. A. ASISHA *Asisha*
- 5) Dr. M. Amalanathan *Amalanathan*
- 6) Dr. R. Murali *Murali*
- 7) Dr. V. viju *V. viju*
- 8) Mr. k.C. Abilash Sam Paulstin *Paulstin*
- 9) Dr. Rajesh Babu *Rajesh*
- 10) Dr. M. Sini Margeet *Margeet*
- 11) Dr. R. Jolly Rosalind Silva *Rosalind*
- 12) Dr. R. Shoba Rani *Shoba*
- 13) Mrs. C. Mary Relet *Relet*

The following matters were discussed and approved.

- 1) Perspective plans yearwise, village adoption, NSS & YRC, Commerce / Mathematics / Business lab, students progression, Placement, Funded projects, measures / remedial taken for slow learners, more FDP, 43 Committee activities, Performance appraisal for non teaching staff, development of Research centers are to be improved for the sake of NAAC Peer team report.

The meeting came to an end at 3:30 pm

[Signature]
 PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilal - 629 153



[Signature]
 13/2/23

Department of Management
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilal - 629 153, Tamil Nadu

Date : 20/02/23
 Venue : Secretary's office
 Time : 12:15 pm.

Head of the department meeting held at Secretary's office and the following members were present

- 1) Dr. M. Peril Threse
- 2) Mrs. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. AITHA
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Dr. V. Vipin
- 8) Mr. K. C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. P. Shoba Rani
- 13) Mrs. C. Mary Pelvit

The following matters were discussed and approved.

- 1) Management is willing to provide reward for all staff because of getting A grade.
- 2) All wednesdays should be upto 4:00 pm for staff.
- 3) All students are asked to remit their fee on or before 23/2/23 (thursday)
- 4) All staff are asked to work hard for the admissions for the new academic year 2023-24.
- 5) Advanced learners should be identified and motivate them to secure university ranks.

- 6) Womens day will be celebrated on Mar 8, 2023.
- 7) The SV / Tour will be organised on March 17, 18, 19.
- 8) Council has decided to form enquiry committee under the Convenor-ship of Mr. K.C. Abilash Sam Paulstine, HOD, Dept of Comp Science along with the following members

- 1) Mr. K.C. Abilash Sam Paulstine - Convenor
- 2) Dr. A. Aritha, Mathematics - Member
- 3) Dr. M. Penil Threse, Tamil - Member
- 4) Mr. Krishna Prasad, MSW - Member
- 5) Sr. Sharmila Mennessa - Member

to enquire Dr. R. Kishore Jani, Assistant professor, Dept of Physical Education on the basis of two girls namely Ashmitra and Jenibha of III Bsc Phy education against sexual harassment.

- 9) At the end of March, 2023, decided to celebrate the Sports day; At April 2nd week decided to celebrate the College day.
- 10) Result Analysis is mandatory for every semester.
- 11) All are asked to prepare the ARAR for the year 2022-23.
- 12) All HOD's are asked to prepare the perspective plans for the year 2022-27 to the principal on 1/3/2023.
- 13) All the HOD's are asked to adopt a village and try to conduct awareness programmes and all.
- 14) All are asked to give importance to the students progression and placement.

- 15) All are asked to do funded projects
- 16) All are maintain slow learners registers properly.
- 17) All are asked to attend more FDP.
- 18) Syllabus related to Nan-Mudhalvan is Communicated.

The meeting came to an end at 1:30pm.

Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Dept. Head
20/2/23

Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu

Date : 20/2/23

Venue : Principals office

Time : 2:30 pm.

Heads of the department meeting was held at Principals office and the following members were present

- 1) Dr. M. Peril Threse
- 2) Mrs. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Mr. V. Viju
- 8) Mr. K.C. Abikash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. R. Shoba Rani
- 13) Mrs. C. Mary Pelcit

The following matters were discussed and approved.

1) Non-Mudhalvan syllabus for II, IV & VI semester were circulated and explained.

2) All are strictly follow the daily attendance.

3) ABC registration is verified and all are asked to motivate the non-registered students to register as early as possible.

4) Monday (6/3/23) onwards timetable will be followed in Day (1, 2nd ..) follow order.

5) All are asked to submit the perspective plan on 11/3/23.

The meeting came to an end at 3:05 pm.

PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

Date : 1/3/23
 Venue : Principals room
 Time : 2:30 pm.

2 leads of the department meeting was held at principals office and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Mrs. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Mrs. V. Viju
- 8) Mr. K. C. Abilash San Paulstin.
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Resahind Silva
- 12) Dr. R. Shoba Rani
- 13) Mrs. C. Mary Pelsit

The following matters were discussed and approved.

1) The enquiry committee report was placed before the Council. The enquiry committee convener had discussed the report with the Council for their opinion. All the Council members didn't raise any objection on the report. They unanimously supported the report. The Council agreed to forward the report to the management to take necessary actions based on the report.

2) Non-Mudhalvan syllabus were circulated.

The meeting came to an end at 3:00 pm.

4. [Signature]
 PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153



[Signature]
 01/3/23
 Head
 Department of Mathematics
 Nanjil Catholic College of Arts & Science,
 Kaliyakkavilai - 629 153, Tam.

Report

Date : 21/03/23

Venue : Principals Office

Time : 12:15 pm.

2 leads of the departmental meeting was held at principals office and the following members were present

- 1) Dr. M. Penil Threse
- 2) Mrs. R. Biji
- 3) Dr. R. Rooban Raja Sekhas
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Mr. V. Vijay
- 8) Mr. K. C. Abilash Sam Poybtine
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. R. Shoba Rani
- 13) Mrs. C. Mary Pelgit

The following matters were discussed and approved.

1) The revised valuation details to be submitted on Monday (27/03/23) to the college office.

2) Students have to pay old examination fee.


3) On 30/03/23, queries related to Non-Mudhaban to the principal.

4) Departmentwise result analysis will be held as the mentioned order.


5) All are asked to put daily attendance and upload internal marks on time.

- 6) ABC Registration pending students are asked to complete the process immediately.
- 7) All students are asked to pay the semester fee.
- 8) All staff are strict in the absentee.
- 9) Remedial classes will be taken for the arrears students.
- 10) All are asked to submit the department perspective plans.

The meeting came to an end at 1:00pm.


 PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153




 Head
 Department of Mathematics
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153, Tamil Nadu.

Report

Date : 23/03/2023
 Venue : Principals office
 Time : 12:15 pm

Leads of the departments meeting was held at Principals office and the following members were present.

- 1) Dr. M. Peril Threse
- 2) Dr. R. Biji
- 3) Dr. R. Rooban Raja Sekhar
- 4) Dr. A. Ajitha
- 5) Dr. M. Amalanathan
- 6) Dr. R. Murali
- 7) Mr. V. Viju
- 8) Mr. K.C. Abilash Sam Paulstin
- 9) Dr. Rajesh Babu
- 10) Dr. M. Sini Margaret
- 11) Dr. R. Jolly Rosalind Silva
- 12) Dr. R. Shoba Rani
- 13) Mrs. C. Mary Felicit

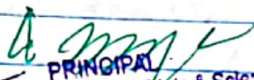
The following matters were discussed and approved:

- 1) All are asked to get permission from the respective parish priests for the announcement related to admissions.
- 2) All students are asked to pay the semester fee before April 1, 2023.
- 3) All class incharges are asked to inform the parents of the leave takers.
- 4) All should care about the students dress Code.

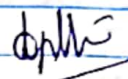
5) All UG1 HOD's are asked motivate the final UG1 students to join PG1 here.

6) It is informed that the PTA meeting for science departments is on 10/04/2023 and for arts department is on 11/04/2023.

The Meeting came to an end at 1:00pm


PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153




Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu